

Municipal Projects Coordinator
John Healt
(315)941-2818
jhealt@tughill.org



Executive Committee
Robert Sauer, *Chairman*
John Doiron, *Vice-Chairman*
Betsy Mack, *Fiscal Officer*
Thomas McDonald, *Director*
Lawrence Mierek, *Director*

www.nocog.org



Announcements

1. NYCOM Fall Training School September 18-22, 2023



Join the New York State Conference of Mayors Fall Training School at the Conference Center in Lake Placid from September 18 - 22. A wide array of sessions will be covered, including overview of governmental accounting, a local government primer for city and village officials, municipal finance fundamentals, understanding and conducting village elections, terms of office; vacancies, resignations and removal, adopting local laws and referenda properly and effectively, investing and protecting public funds, first amendment issues, duties and responsibilities of the Chief Fiscal Officer, administering public water and sewer systems, code enforcement and much, much more.

There are options that include the full program, or just one day, as well as various meal options.

For more information, to view the full agenda, or to register, visit the NYCOM Fall Training School website [here](#).

2. Budgeting and Accounting Training for Small Towns September 26 & 27, Glenfield

The Tug Hill Commission and Association of Towns of the State of New York are collaborating to provide training on financial requirements and regulations for town governments. Instructor Laird Petrie will provide a two-day, comprehensive training on town governments requirements and regulations related to budgeting and accounting on Tuesday, September 26 and Wednesday, September 27 at the Howard G. Sackett Technical Center, 5836 St. Rt. 12, Glenfield.



Day One: 8:30 a.m. to 4:30 p.m. is designed to cover topics that will be beneficial for elected town officials as well as bookkeepers, accountants, and comptrollers.

Day Two: 8:30 a.m. to 4:30 p.m. is designed to assist town bookkeepers, accountants, and comptrollers to record day-to-day financial transactions and generate necessary financial reports to the town board and outside agencies.



The cost is \$75 for a one-day registration; \$125 for a two-day registration, and both days include breakfast and lunch. Materials are also included. The Edge Hotel, 3952 St. Rt. 12, Lyons Falls, has reserved 10 rooms the evening of September 26 at \$89 per night plus tax for attendees. Call (315) 348-4211 and ask for the Tug Hill Commission block rate.

Space is limited! Register by clicking [here](#), or by visiting THCBudgetSchool.eventbrite.com no later than September 15. More information on the training can be found through the registration link. For questions, please contact the Tug Hill Commission at (315) 785-2380.

3. Save the Dates!

The NYS Tug Hill Commission will be celebrating their 50th Anniversary at their annual dinner on Thursday, October 19th, at the Tailwater Lodge, in Altmar.

The Northern Oneida County Council of Governments will be holding their annual dinner meeting on Thursday, October 26th, at Woods Valley Ski Area, in Westernville.

More information and details are coming soon!

4. 2023 Statewide Conference on Local Bridges, October 24, 25 & 26

Join the Cornell Local Roads Program as they partner with the NYS Department of Transportation Structures Division as they present a training and conference about bridge issues for local governments. Scheduled to be held on October 25 & 26, with training sessions on October 24, at the Empire State Plaza Convention Center, 279 Madison Ave, in Albany.



Intended for county, city, town, and village highway officials who maintain and rehabilitate local bridges, the conference is also open to consultants, contractors, and suppliers. The training session on October 24 is anticipated to be worth 4 PDHs, and the conference on October 25 & 26 is anticipated to be worth 7.5 PDHs.

The Conference is intended to actively foster partnerships between local agencies with bridge responsibility and the NYSDOT. Conference participants include NYS county, city, town, and village highway officials; representatives of state and federal agencies; and private sector personnel. Also attending are representatives from NYSLTAP-CLRP, NYSDOT, FHWA, NYS County Highway Superintendents' Association, Association for Bridge Construction & Design Western NY, and Eastern NY Chapters, as well as the American Council of Engineering Companies.

Click [here](#) for more information or to register.

5. 2023 Annual Land Use Training Workshop, September 27 in Lowville

The Lewis County Planning & Community Development Department is again sponsoring their annual training workshop for local land use officials. Training topics include Affordable Housing, Community Design Tools, and Public Meetings & Hearings, and will be presented by Chris Eastman and his team from the Local Government Training Office of New York Department of State. The workshop will be held at the Lewis County-Jefferson Community College Education Center, 7395 East Road, Lowville, on Wednesday, September 27, 2023, from 4:00-8:00 PM.

If approved by your municipality, this workshop can provide four hours of training to meet the NYS Municipality Training Requirements for municipal board members. Code Enforcement Officials can apply to use these courses as professional development electives.

For more information, or to register, call the Lewis County Planning and Community Development Office at 315-376-5422 or click [here](#). Please register by September 20th.

6. NOCCOG Executive Committee Meeting, Thursday, September 21

The Northern Oneida County Council of Governments Executive Committee is scheduled to meet, in person, on Thursday, September 21, at 2 pm, at the Town of Trenton Municipal Center, 8520 Old Poland Rd., Barneveld. Agenda topics include the upcoming annual dinner meeting, the budget, and updates on the GPS program. The public is welcome to attend.

Join us!

2023 ANNUAL LAND USE TRAINING WORKSHOP

For all members of Town and Village Planning Boards, Zoning Board of Appeals, and Code Enforcement Officials seeking Professional Development electives.



LEWIS
COUNTY
NEW YORK



NEW YORK
STATE OF
OPPORTUNITY.

Department
of State

AGENDA

3:30 pm - 3:45 pm	Registration
3:45 pm - 4:00 pm	Opening Remarks
4:00 pm - 5:30 pm	Affordable Housing
5:30 pm - 5:45 pm	Break
5:45 pm - 6:45 pm	Community Design Tools
6:45 pm - 7:00 pm	Break
7:00 pm - 8:00 pm	Public Meetings & Hearings



AFFORDABLE HOUSING

This is a topic shrouded in misconceptions and strong biases. One thing is certain: it cannot be ignored. Public interest and case law require municipalities to address the affordable housing needs of their regions. This course examines the history and evolution of laws, policies and programs pertaining to affordable housing. Exclusionary zoning case law is highlighted, as well as the benefits of using land use tools such as inclusionary zoning regulations and accessory apartments to provide affordable housing.

EVENT DETAILS

 Lewis County - JCC Education Center
7395 East Road Lowville, NY 13367

 4:00 pm - 8:00 pm

 Wednesday September 27, 2023



COMMUNITY DESIGN TOOLS

Municipal officials have a variety of tools available to them to help shape the appearance of their community. At this session tools ranging from simple design guidelines to landscape ordinances and architectural review boards are discussed. We'll look at some practical approaches that can be applied to both public and private development, and explain some basic design concepts.

REGISTRATION

RSVP's are strongly encouraged by **Wednesday, September 20th**. To register please call Lewis County Planning at 315-376-5422, email suekulzer@lewiscounty.ny.gov, or fill out the form at the website below.

 <https://arcg.is/0SiXnX>



PUBLIC MEETINGS & HEARINGS

This session addresses the goals and requirements associated with holding meetings, in contrast to the purposes and legal requirements surrounding a public hearing. It explores the role of the chairperson in conducting effective meetings and hearings, and includes a discussion of how to manage the public and the media in the context of a hearing or meeting. Also addressed are aspects of the Open Meetings Law, including executive sessions, quorums, minutes, and public notices.

FOOD & REFRESHMENTS PROVIDED

A TUG HILL COMMISSION &
ASSOCIATION OF TOWNS
COLLABORATION

Budget & Accounting for Town Officials

comprehensive training on
financial requirements and
regulations for town
governments

**TUESDAY SEPT 26 -
WEDNESDAY SEPT 27, 2023**

Partial and full-event pricing
available (\$75/\$125).

For full agenda and session descriptions
and to register, visit

THCBudgetSchool.eventbrite.com.

Space is limited; pre-registration is required.

Training will be held at the Howard G.
Sackett Technical Center in Glenfield, NY.
Lodging is available at [The Edge Hotel](#) for
\$89 per night + tax, and must be reserved
by August 26.

Call the Tug Hill Commission at
(315) 785-2380 with questions.

