

**Municipal Projects
Coordinator**
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Executive Committee
Robert Sauer, *Chairman*
John Doiron, *Vice-Chairman*
Betsy Mack, *Fiscal Officer*
Thomas McDonald, *Director*
Lawrence Mierek, *Director*

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*Northern Oneida County Council of Governments
Executive Board Meeting Minutes
December 15, 2022
Jervis Library, Rome, NY at 2:00 pm*

Present: NOCCOG Chair Bob Sauer (BS), Fiscal Officer, Betsy Mack (BM), Director Tom McDonald (TM), THC Associate Director of Community and Regional Projects, Jennifer Harvill (JenH), Associate Municipal Advisors, Lisa Bellinger (LB) and Joe Rowlands (JR), Municipal Projects Coordinator, John Healt (JH) and guest Larry Mierek.

Meeting called to order at 2:04 pm by Chair BS.

Approval of Minutes. Motion made by BM seconded by TM to approve the September 15, 2022, executive board meeting minutes. All in favor, motion carried.

Financial Report

Motion by TM, seconded by BS to approve the fiscal officer's report as presented. All in favor, motion carried. BM mentioned that although we are at the end of the year, only half of the budget has been spent. Other budget discussions included a January through December fiscal year and a financial loss on the annual dinner meeting- which was anticipated. No drone purchase, yet.

Tug Hill Commission Updates

- JenH reported the Tug Hill Commission met on the 12th, in Watertown, and the current officers were re-elected.
- Local Government Conference is scheduled for April 5 & 6 at the Turning Stone Casino. JenH explained the drone session to be held in the afternoon of the 5th.
 - A motion was made by B. Sauer, seconded by B. Mack, to cover the cost of one registration from each member municipality for the 2023 Local Government Conference, as well as the silver level sponsorship of the conference of \$1,000.
- New Staff- Project Specialist, Gabriel Yerdon started in November.
- THC 50th Anniversary- JenH reported the anniversary celebration will be a year long event. Tug Hill Roasters has presented a special Tug Hill Commission Anniversary Blend coffee, there is a poster contest with area schools, a temporary 50th Anniversary logo, planned PBS special, and an expanded anniversary annual dinner at the Tailwater Lodge.

Administrative Items

- **Membership dues** - BM reported that 2023 letters and invoices will be sent.
- **NOCCOG Annual Dinner Meeting** - JH thought the feedback for the Delta Lake in was very good. Discussion on always using the Delta Lake in as the venue for the dinner meeting.

Program Updates

Towns: *Annsville ~ Ava ~ Boonville ~ Camden ~ Floyd ~ Forestport ~ Lee ~ Remsen ~ Steuben ~ Trenton ~ Vienna ~ Western*

Villages: *Boonville ~ Camden ~ Holland Patent ~ Remsen ~ Sylvan Beach*

- **LGEC** - JH stated the committee is not meeting regularly but did meet virtually on Dec. 9th. It was reported the Technology Know How-To classes were not well received. Also discussed were LCG and drone training. Planning for Newly Elected training to be held late January/early February. The group is also very receptive to the knowledge transfer training.
- **Succession Planning Training** - Khris Dodson will present at the Local Government Conference. Planning is continuing between the THC and NOCCOG to have a webinar in February.
- **Town and Village updates** - JH states the updates are still being sent and are well received.
- **GPS update** - JH stated that he thought the season went well. It was a slow start, but the Village of Camden kept the mappers busy. JH also reported that on the 16th, the mappers and some of the Tug Hill staff are meeting to discuss this past summer, what changes may be needed, and where things look for the upcoming season.
 - JH is continuing the conversation with Jason Cingranelli, from Verizon, to get added to the account as an administrator.
- **Comprehensive Economic Development Strategy (CEDS) committee** - nothing to report.
- **Website** - JH reported the needs a lot of work, and he hopes to tweak it over the winter. Larry Mierek stated that currently the website is offline. JH will reach out to Riverside Media, as there may be an issue with renewing the domain name.
- **Drones** - JR is continuing the process for licensing.
- **Milage Stipend** - motion made by BM, seconded by TM to continue the \$50 monthly fuel stipend for the municipal advisors. All in favor, motion carried.
- **NOCCOG scholarship** - JH reached out to the 4 school districts in NOCCOG to see what the best course of action for us to move forward with the program. He reported there are different ways these programs are handled by each district. After a brief discussion, it was decided that each school is better qualified to pick the student that meets the expectations of the award, and each scholarship will be \$500, given after the first semester of college is completed. JH will follow up with the districts.

Next meeting

Scheduled for March 17, 2023, at 2pm, in person, at Jervis Library

Motion to adjourn made by TM, seconded by BS. All in favor. Motion approved. Meeting adjourned at 3:03 pm.

Respectfully submitted,
John Healt, Municipal Projects Coordinator